# Yearly Status Report - 2017-2018

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **NORTH GAUHATI COLLEGE** |
| Name of the head of the Institution | **Dr. DILIP DAS** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **+919435819617** |
| Mobile no. | **9435819617** |
| Registered Email | **newiqacngc@gmail.com** |
| Alternate Email | **principalngc1962@gmail.com** |
| Address | **College Nagar Guwahati -31 Kamrup** |
| City/Town | **Guwahati** |
| State/UT | **Assam** |
| Pincode | **781031** |

2. Institutional Status

| Affiliated / Constituent | **Affiliated** |
|---|---|
| Type of Institution | **Co-education** |
| Location | **Rural** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Dr. TAPAN CHANDRA DEKA** |
| Phone no/Alternate Phone no. | **+919435819617** |
| Mobile no. | **6000278301** |
| Registered Email | **newiqacngc@gmail.com** |
| Alternate Email | **principalngc1962@gmail.com** |

## 3. Website Address

| Web-link of the AQAR: (Previous Academic Year) | http://www.northgauhaticollege.in/upload/aqar/AQAR%202016-17.pdf |
|---|---|

| **4. Whether Academic Calendar prepared during the year** | **Yes** |
|---|---|
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.northgauhaticollege.in/upload/acalendar/NGC%20Academic%20Calendar%202017-18.pdf |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **1** | **B** | **73.45** | **2004** | **16-Sep-2004** | **04-Sep-2011** |
| **2** | **B** | **2.29** | **2016** | **19-Feb-2016** | **19-Feb-2021** |

| **6. Date of Establishment of IQAC** | **05-Sep-2003** |
|---|---|

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **IQAC meeting** | **12-Nov-2017** | **8** |

| | | 1 | |
|---|---|---|---|
| IQAC meeting | 11-Feb-2018 1 | | 8 |
| Submission of AISHE 2017-18 Report | 30-Mar-2018 1 | | 3 |
| Short term programme on | 14-Feb-2018 2 | | 42 |
| anti tobacco campaign programme. | 31-May-2018 1 | | 38 |
| National Seminar on the topic | 13-Oct-2017 2 | | 180 |
| For both physical and mental improvement of the Students College week was organized | 26-Jan-2018 6 | | 900 |
| [View File](#) | | | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| North Gauhati College | Free admission fees | DHE, Assam | 2017 365 | 3912047 |
| North Gauhati College | Games and Sports | DHE, Assam | 2017 365 | 800000 |
| North Gauhati College | Science Laboratory Items | DHE, Assam | 2017 365 | 150000 |
| North Gauhati College | Ek Bharat Shrestha Bharat | UGC | 2017 365 | 100000 |
| North Gauhati College | Contigency Grant | UGC | 2018 365 | 15000 |
| [View File](#) | | | | |

| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
|---|---|
| Upload latest notification of formation of IQAC | [View File](#) |
| **10. Number of IQAC meetings held during the year :** | **2** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |

| | |
|---|---|
| Upload the minutes of meeting and action taken report | [View File](#) |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

The IQAC in collaboration with Woman Cell, NGC organised a programme for anti tobacco campaign for the students of the College on 31 May, 2018.

The IQAC in collaboration with Red Ribbon Club, NGC organized a programme for blood donation camp and free health checkup (specially for girl students) for the students of the college on 26 June 2018.

The IQAC in collaboration with Anthropology Department and Woman Cell, NGC organised a National Seminar on the topic "Status of Women in North East India : Issues and Challenges" on 1314 October 2017.

On-line admission process for UG first year, 2nd year and 3rd year was introduced in 2018.

Two RCC rooms were inaugurated and used for holding classes each with sitting capacity of 150 students at a time in 2017

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| To submit the Report AISHE of 2017 2018 | Report submitted |
| To send the faculties to participate in short term course, orientation course and refresher courses. | Initiated, faculties participated |
| To give special importance for the teachers. To encourage them to use power point presentation to facilitate teaching. To provide regular remedial teaching, guidance and counselling to the students. | The objectives have been largely fulfilled |
| To organise a Seminar a National Seminar on the topic "Status of Women in North East India : Issues and Challenges" with Anthropology Department | Organised |
| To introduce online admission process | Introduced |
| To speed up the renovation of new | Done |

| | |
|---|---|
| science laboratory and classroom for Chemistry Department | |
| [View File](#) | |

| 14. Whether AQAR was placed before statutory body ? | Yes |
|---|---|

| Name of Statutory Body | Meeting Date |
|---|---|
| Governing Body, North Gauhati College | 18-Nov-2019 |

| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
|---|---|

| 16. Whether institutional data submitted to AISHE: | No |
|---|---|

| 17. Does the Institution have Management Information System ? | Yes |
|---|---|

| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | North Gauhati College has implemented MIS partially. The college has been using customized software namely online College Automation software for Admission of students, fee collection etc. The software SOUL 2.0 (Integrated Library Management System) 2.0 (Released) Current Version 2.0 is used in the library. The Software Arc GIS10.2, Q GIS, ErdasImagine is used in Geography department Laboratory. The software HTML, Latex, Matlab, Maple, Mathematica, Overleaf is used in the Mathematics Department. The GU portal is used for uploading examination related activities in the Gauhati University Website. The office staff use Office automation software for different works. The college administration uses www.finassam.in to upload the salaries of employees of the college. |
|---|---|

## Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

North Gauhati College, being affiliated to Gauhati University, follows the curriculum provided by the University. In addition to following diverse steps for ensuring effective delivery and transaction of the curriculum, lecture

method, demonstration method, group discussion, question answer method and seminar method are generally used to discuss the theoretical portion of each subject. Departmental laboratories are used to explain the practical portion of the syllabus. Moreover, assignments and field studies are also provided to the students to enrich their practical knowledge. Curriculum implementation can be rendered wholly effective only with technological support, for which two classrooms are equipped with LCD projectors and sound system. All the departments prepare their own time table following the main college time table to cover the syllabus and for smooth academic functioning. Co-curricular activities are also given equal importance for the wholesome development of students. Games and sports activities, literary activities, cultural activities and artistic activities are often organized and observed. Students are also encouraged to participate in NCC and NSS programs which help them to develop their leadership qualities. Plantation and cleaning programs are also observed in a planned way which also helps them to inculcate environmental awareness. Vocational educational programs like certificate courses for beautician courses, technician courses etc. are also given importance so as to enable themselves to be self employed. It is said that education is incomplete without community participation. Therefore various types of awareness programs are organized among the masses to provide some basic knowledge like personal health and hygiene, girl education, woman empowerment etc. The faculties of the college are encouraged to participate in faculty development programs for enhancing the teaching-learning process, keeping abreast of the latest academic trends and doing justice to the curriculum. The College has a library which is situated near the administrative building. It has facilities for photocopying materials and also downloading of e-resources. In addition, each department has their own collection of books organized as mini libraries for the department students and faculties. Laboratories are periodically upgraded. Slow and advanced learners are identified by the departments. After identifying the slow and advanced learners, departments take measurable steps to meet their needs. Mentoring system is also available in the college. Continuous assessment of students through class tests, mid-term tests and surprise tests are done by the departments. Extension activities are regularly organised for upliftment of the students. The Research Committee of the college encourages the faculty members to do research and publish the paper in reputed journals. The Career Guidance cell regularly takes initiatives for the personality development of the students. Some differently abled students are given financial support to continue their studies by the college. Last but not the least, faculties have started taking the help of social media platforms like Whatsapp, Facebook, etc. where groups are made and different course related materials and articles are shared, thereby maximizing the ways in which academic materials are dispersed to the students. This also ensures effective time management of both the teachers as well as students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
| --- | --- | --- | --- | --- | --- |
| Tourism and Hospitality Management, | Tourism and Hospitality Management, | 11/11/2015 | 365 | Yes | Yes |
| Beauty therapy and Aesshtitic | Beauty therapy and Aesshtitic | 11/11/2015 | 365 | Yes | Yes |

**1.2 – Academic Flexibility**

## 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| Nill | Nil | Nill |
| View File | | |

## 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| Nill | Nil | Nill |

## 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|---|---|---|
| Number of Students | 2 | 5 |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| 00 | Nill | Nill |
| View File | | |

### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| BSc | Zoology | 27 |
| BSc | Botany | 36 |
| BA | Assamese | 19 |
| BA | Education | 32 |
| BA | Anthropology | 24 |
| BA | Geography | 10 |
| BSc | Mathematics | 8 |
| BSc | Chemistry | 12 |
| BSc | Physics | 26 |
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|---|---|
| Teachers | No |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback on teaching learning process is taken once a year in our institution by the IQAC. However the process is done manually. The feedback is taken from students, parents and alumni. A well planned Questionnaire is constructed and approved by the IQAC. This submitted feedback is then analysed by the IQAC and the results are forwarded to the respective Heads of the departments. The HoDs then discusses the same with the teachers of the department and take necessary action. Feedback of Students : Yes Feedback of Alumni : Yes Analysis of the feedback of Teachers: No Analysis of the feedback of Employers: Yes Analysis of the feedback of Parents: Yes Analysis of the feedback of Students: A total of 367 students from the batch of 2017-18 participated in the feedback survey. Out of these 367 students, 90 percent students stated that they were satisfied with the teaching staff and the teaching methods. 84 percent students stated that they found it quite easy to obtain the necessary resources from the college library. 87percent students were satisfied with the classroom/infrastructure facilities provided by the college. 94percent of the students stated that the faculty members were supportive/ helpful. 70percent students claimed that they could engage in extracurricular activities in the college premises. About 61percent of the students were satisfied with the college's connectivity/transportation system. 57percent of this batch stated that, given a chance, they were willing to pursue another course at the college. 46 percent students had given the suggestion to increase the numbers of permanent faculty in various department. 64percent of the students said that they would recommend this college to others. 61 percent of the students had given the suggestion to introduce the smart class room and seminar hall in the college. Analysis of the feedback of Alumni : A total of 45 Alumni from the batch 2017-18 participated in the feedback survey. Out of these 45 alumni, 91 percent alumni stated that they were satisfied with the teaching learning process acquired from North Gauhati College. 76 percent alumni stated that they could apply their knowledge and skill in their practical life which was achieved from the college. 89 percent alumni stated that they were satisfied with the communication skill and values of social adoptability inculcated form the college. Analysis of the feedback of Parents : A total of 41 Parents from the batch 2017-18 participated in the feedback survey. Out of these 41 parents, 83 percent parents stated that they would preferred to send their wards to this college. 80 percent parents stated that they were satisfied with the course completion and remedial classes offered by the college. 81 percent parents were found to be satisfied with the teachers – students teachers-parents relationship of this college. Analysis of the feedback of Employer : The feedback analysis of the employer for the batch 2017-18 was that both teaching and non-teaching staff of the college was found to be sincere, punctual and dedicated. He also feels the necessity of arranging

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| BVoc | Tourism and Hospitality Management, Beauty therapy and Aesthetic | 100 | 54 | 43 |
| BSc | Botany, Chemistry, Electronics, Mathematics, | 350 | 390 | 312 |

| | Physics, Zoology | | | |
| --- | --- | --- | --- | --- |
| BA | Assamese, English, Anthropology, Economics, Education, Geography, History, Political Science | 300 | 342 | 258 |
| View File | | | | |

## 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
| --- | --- | --- | --- | --- | --- |
| 2017 | 613 | Nill | 40 | Nill | Nill |

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
| --- | --- | --- | --- | --- | --- |
| 40 | 23 | 10 | 1 | Nill | 4 |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the session 2017-2018, the Mentoring cell took upon itself the task to prepare students for their upcoming examinations. Besides the University examinations, the cell also endeavoured to encourage aspiring students to prepare for other qualifying and competitive examinations like TET, SLET, NET, Civil Services, Railway Services etc. In this session, some students of the college had their examination results withheld due to various reasons. The Mentoring Cell, assisted by the Examination Cell, helped these students in meeting the criteria required for getting their results declared.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| --- | --- | --- |
| 613 | 40 | 1:15 |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| --- | --- | --- | --- | --- |
| 48 | 40 | 8 | 4 | 18 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|
| 2017 | Dr. Kukil Kumar Baruah | Associate Professor | President MC, AKHS Institution, North Guwahati, Govt of Assam |
| 2017 | Ajit Chandra Deka | Associate Professor | Vice President of MC, Fatasil Ambari High School, Govt. of Assam |
| 2017 | Dr. Kukil Kumar Baruah | Associate Professor | Kriti Xikshak Award, Govt. of Assam |
| 2017 | Dr. Prabhat Chandra Sarma | Associate Professor | PhD |
| [View File](#) | | | |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester- end/ year- end examination |
|---|---|---|---|---|
| BA | A-16339 | Semester | 31/05/2018 | 05/07/2018 |
| BSc | S-16339 | Semester | 31/05/2018 | 05/07/2018 |
| BVoc | V-16339 | Semester | 31/05/2018 | 05/07/2018 |
| [View File](#) | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

North Gauhati College follows the academic calendar of Gauhati University, which is the college's affiliating university. Final Exams for all the semesters are conducted in accordance with the routine issued by the affiliating university. The Sessional Examinations of all the Major Courses are conducted by the respective departments, and that of all the Pass Courses, compulsory and elective subjects like General English are conducted by the Examination Cell of the college. The blueprints for the Sessional Examinations are designed and implemented by the Heads of the various departments, in consultation with the other faculties of the college. In order to induce sustained development of the students, the college follows methods for continuous evaluation. The departments are at liberty to devise and maintain their own strategies for the continuous evaluation of their students. In order to be eligible to appear in the Sessional Examinations of a given subject/paper, it is mandatory for students have attended a minimum of 75 percent of the total classes held in that particular subject/paper during the semester. Group projects and Viva-voce are also held from time to time in order to keep students within the radar of CIE.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar of the college for an academic session is prepared by the IQAC with the help of different committees, taking into consideration the Academic Calendar of Gauhati University, the affiliating university. From the Academic Session of 2017-2018, the departments have been authorised to conduct the Internal Examinations of Major Courses while the Examination Cell conducts the Sessional Examinations for Pass Course and Compulsory Courses. The Final Examinations are conducted by Examination Cell of the college while upholding the rules and regulations of the affiliating university. The Academic Calendar is uploaded on the college website. Notifications regarding Examinations and other such important matters are not only conveyed through the college website, but also through the faculties of the college who are in touch with the students of their respective departments. The Academic Calendar is also adhered to while conducting events like Freshers' Social, Annual College Week, Elections of the Students' Union Body, departmental study tours/field trips, etc. The college abides by the Academic Calendar strictly, except under unavoidable and/or unprecedented circumstances.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.northgauhaticollege.in/upload/miscellaneous/1641921730.pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| S-16339 | BSc | Major | 87 | 75 | 86.21 |
| S-16339 | BSc | General | 57 | 45 | 78.95 |
| A-16339 | BA | Major | 74 | 68 | 91.89 |
| A-16339 | BA | General | 70 | 31 | 44.28 |
| V-16339 | BVoc | General | 21 | 14 | 66.7 |

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.northgauhaticollege.in/upload/sss/1641922519.pdf

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Minor Projects | 730 | UGC-NERO | 200000 | 135000 |
| Major Projects | 730 | Indian Council of Social Science Research | 1000000 | Nill |

| View File |
| :---: |

## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
| :---: | :---: | :---: |
| Nil | NA | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
| :---: | :---: | :---: | :---: | :---: |
| PhD Thesis | Dr. Prabhat Chandra Sarma | Gauhati University | 01/07/2017 | PhD |
| View File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start-up | Date of Commencement |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Nil | NA | NA | NA | NA | Nill |
| View File | | | | | |

## 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
| :---: | :---: | :---: |
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
| :---: | :---: |
| Nil | Nill |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
| :---: | :---: | :---: | :---: |
| National | Anthropology | 2 | Nill |
| International | Mathematics | 1 | Nill |
| National | Botany | 1 | Nill |
| National | Economics | 1 | Nill |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
| :---: | :---: |
| Assamese | 1 |
| Anthropology | 2 |
| Economics | 1 |
| Education | 1 |
| English | 4 |
| View File | |

## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| Nil | NA | NA | 2017 | 0 | NA | Nill |

View File

## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| Nil | NA | NA | 2017 | Nill | Nill | NA |

View File

## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| Attended/Seminars/Workshops | Nill | 3 | Nill | 1 |
| Presented papers | 2 | 8 | Nill | Nill |
| Resource persons | Nill | Nill | 1 | Nill |

View File

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| Shram Daan Programme | NSS | 2 | 97 |
| Tree Plantation | NSS | 3 | 50 |
| Environment Awareness Programme | NSS | 2 | 68 |
| Celebration of NSS day | NSS | 5 | 89 |
| Quiz Competition on the occasion of Gandhi Jayanti | NSS | 3 | 57 |
| "College Cleanliness drive on the eve of world environment day" | NCC | 1 | 38 |
| "Observation of NCC Day" | NCC | 1 | 20 |

| | | | |
|---|---|---|---|
| "Participated in camp ATC from 4th to 13th July Gauhati Commerce College | NCC | 1 | 8 |
| Participated in Camp EBSB-1 (NIC) from 21st May to 1st Jan 2019 at Ghathesar (Telengana) | NCC | 1 | 2 |
| World Environment Day on 5th June organized by conducting drawing competition" | Eco Club | 34 | 200 |
| [View File](#) | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| 68h No. Republic Day, held in RGIS, Amingaon, Kamrup by NCC, North Gauhati college | 2nd Prize and best Platoon Commander | DC Kamrup, Govt. of Assam | 50 |
| 71th No. Independence Day, held in RGIS, Amingaon, Kamrup by NCC, North Gauhati college | 2nd Prize | DC Kamrup, Govt of Assam | 50 |
| [View File](#) | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| Prime ministers Swach Bharat Yojna | NSS | Swachata Pakhawada was observed | 1 | 40 |
| Prime ministers Swach Bharat Yojna | NSS | Art competition was organised for Swachhta abhijan in the college premises | 5 | 70 |
| [View File](#) | | | | |

## 3.5 – Collaborations

## 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| Nil | 00 | 00 | 00 |

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## 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| Industry Partner | Training | Eco Tourism Society of North East, Guwahati, Assam | 28/05/2015 | 28/05/2018 | 12 |
| Industry Partner | Training | Xavier Institute of Management Information Technology | 28/05/2015 | 28/05/2018 | 8 |
| Internship | Training | Krishna Kanta Handiqui State Open University | 12/05/2011 | 12/05/2018 | 278 |
| Health | Health Issues | GNRC, Sixmile, Guwahati Assam | 28/05/2015 | 28/05/2018 | 12 |

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## 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| GNRC, Sixmile, Guwahati Assam | 28/05/2015 | Health Issues | 23 |
| Eco Tourism Society of North East | 28/05/2015 | industry Partner | 14 |
| Xavier Institute Of Management Information Technology | 28/05/2015 | industry Partner | 7 |
| Anundoram Borooah Institute of | 02/08/2016 | Research Activity | 7 |

| Language, Art Culture, Assam | | | |
|---|---|---|---|
| Janakalyan Society Aaru Sangskritic Vidyalaya, Assam | 16/10/2016 | Cultural Activity | 5 |
| KKHSOU | 12/05/2011 | Internship | 278 |
| View File | | | |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 27700000 | 868157 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Others | Existing |
| Seminar Halls | Existing |
| Laboratories | Existing |
| Class rooms | Newly Added |
| Campus Area | Existing |
| View File | |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| SOUL | Partially | 2.0 | 2012 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| Text Books | 14755 | 714642 | 525 | 62424 | 15280 | 777066 |
| Reference Books | 4674 | 702095 | 680 | 339088 | 5354 | 1041183 |
| Journals | 8 | 6150 | Nill | Nill | 8 | 6150 |
| Library Automation | 19429 | Nill | 1205 | Nill | 20634 | Nill |
| Others(specify) | 10 | Nill | Nill | Nill | 10 | Nill |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| NA | Nil | NA | Nill |
| View File | | | |

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 38 | 3 | 4 | 5 | 3 | 6 | 16 | 0 | 1 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 38 | 3 | 4 | 5 | 3 | 6 | 16 | 0 | 1 |

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| 10 MBPS/ GBPS |
|---|

### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| Nil | NA |

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| 14140000 | 12838840 | 5660000 | 5203377 |

### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) For maintaining and utilizing physical, academic and support facilities i) Cleanliness of the College Campus : Two cleaners/sweepers are engaged throughout the year to maintain the minimum standards of cleanliness in the campus ii) For Security Purpose: Two security persons are appointed throughout the year to monitor the entry and exit of persons and by keeping a tab on the campus. CC Cameras have been fixed at focal points to provide maximum coverage. iii) For campus beautification services of daily wage earners are engaged. iv) The HOD is entrusted with the responsibility of looking after all aspects of the laboratories and any kind of shortcomings/repair/augmentation is reported to the college authority. The college engages the services of a local firm for all kinds of assistance. Further, the Laboratory Assistants/Bearers discharge their requisite supervision of the labs. v) For the maintenance of library, the Librarian is entrusted with the responsibility of looking into all aspects of the central library important matters are placed before the Administration of the College.

vi) For the maintenance of ICT facilities, especially the computers and other ICT facilities engineers are called from different local firms for maintenance as and when required. vii) Classrooms are maintained as and when required. viii) Play Ground Field is maintained as and when required.

http://www.northgauhaticollege.in/upload/miscellaneous/1641921940.pdf

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
| --- | --- | --- | --- |
| Financial Support from institution | Nil | 0 | 0 |
| Financial Support from Other Sources |  |  |  |
| a) National | SC/ST/OBC/Minority Scholarships | 175 | 1453000 |
| b)International | Nil | Nill | 0 |
| View File |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
| --- | --- | --- | --- |
| Language Lab | 03/08/2016 | 23 | English |
| View File |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
| --- | --- | --- | --- | --- | --- |
| 2017 | Govt. Assistant Teachers Exam, Assam | 2 | 2 | 2 | 2 |
| View File |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| --- | --- | --- |
| 8 | 7 | 3 |

### 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
| --- | --- | --- | --- | --- | --- |

| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
|---|---|---|---|---|---|
| Nil | Nill | Nill | Nil | Nill | Nill |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| 2018 | 1 | BA | History | Gauhati University | MA |
| 2018 | 1 | B.Sc | Zoology | Royel Global University | M.Sc |
| 2018 | 4 | BA | Education | Gauhati University | MA |
| 2018 | 2 | BA | Assamese | Gauhati University | MA |
| 2018 | 3 | BA | Geography | Gauhati University | MA |
| 2018 | 4 | BA | English | Assam Downtown University, Cotton University | MBA, MA |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| Any Other | 2 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| College Week | Institution | 450 |
| Swaraswati Puja | Institution | 958 |
| Freshmen Social | Institution | 430 |
| College Magazine Inauguration | Institution | 35 |
| College Election | Institution | 405 |
| Teacher's Day celebration | Institution | 225 |
| View File | | |

**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international

level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|------------------------|------------------------|----------------------------|-------------------------------|-------------------|---------------------|
| 2018 | 3rd International Taekwondo Championship Poomsae Championship(Bronze) | International | 1 | Nill | 0068 | Pritam Kishor Borah |
| 2018 | State (4th State Taekwondo Championship 2017) Gold | National | 1 | Nill | 0068 | PritamKishor Borah |
| 2018 | State (3rd Baksa District Taekwondo with 1st Lower Assam Invitational Taekwondo Championship 2017) (Silver) | National | 1 | Nill | 0068 | PritamKishor Borah |
| 2018 | State (4th State Taekwwondo Championship 2017) (Gold) | National | 1 | Nill | 0068 | PritamKishor Borah |
| 2018 | State (24th Kyorugi All Bodoland Taekwondo Championship 2017) (Gold) | National | 1 | Nill | 0068 | PritamKishor Borah |
| 2018 | State (24th Kyorugi All Bodoland Taekwondo Championship 2017) (Gold) | National | 1 | Nill | 0068 | PritamKishor Borah |
| 2018 | Gauhati University | National | Nill | 1 | 0030 | Parashi Bharadwaj |

| 2018 | Gauhati University Middle Zone Inter College Youth Festival 2017 | National | Nill | 1 | 0031 | Rijumani Lahkar |

| Middle Zone Inter College Youth Festival 2017 | | | | | | |

[View File](#)

## 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The name of the student's union of North Gauhati College is known as North Gauhati College Students' Union. All the Students of the College are its members. The members of the executive body holding different port folios are elected through the voting system following the Lingdo Committee guidelines and constitution of the Students' Union. North Gauhati College Students Union functions according to the provisions laid in its constitution. The Union works together for the efficient and smooth functioning of the Institution. Activities of the Students' Union are namely the College Week, Freshmen Social, Festivals like Saraswati Puja, Viswa Karma, Ganesh Puja etc. Out of this in many national events College students participated actively. They also participated in various programme like Cleanliness programme in and around the College campus and its neighbouring village. They also perform in active role in building public opinion and awareness, Monitoring discipline and punctuality among the students, Anti-ragging drive, Anti-tobacco drive, Publication of College Magazine etc. The students Union is structured in a very democratic way. The portfolios are, president, vice-president, General Secretary, Asst. General Secretary, Magazine Secretary, Indoor Games Secretary, Outdoor Games Secretary, Cultural Secretary, Boys' Common room Secretary, Girls' Common room Secretary and Social Service Secretary. Students are allowed to represent in different academic and administrative cells for a better academic environment in the College. The Secretary and the Presidents of the students union are also the members of the Executive body of the IQAC cell of the college.

## 5.4 – Alumni Engagement

### 5.4.1 – Whether the institution has registered Alumni Association?

No

### 5.4.2 – No. of enrolled Alumni:

186

### 5.4.3 – Alumni contribution during the year (in Rupees) :

135000

### 5.4.4 – Meetings/activities organized by Alumni Association :

Executive meeting dtd on 18-02-2018

# CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

North Gauhati college is an ideal Institution in which the Governing Body plays vital role with all powers and authority. However the Governing Body does not function in isolation. In the decision making process it involves representatives of teaching and non-teaching staff of the college who are members of the Governing body. While formulating major policies, their opinions are given due consideration and importance. When it comes to implementation of the policies of the Governing Body, the Principal ensures execution thereof through delegation to various committees and subcommittees involving faculty members, non teaching staff and student representatives depending upon the functional areas. There are a host of committees to look into various dimensions of the college. In short, all the staff members are involved in various administrative roles. Committees of the college have been given free hand to formulate their plans and decide execution strategies. Academic Committee comprising of Heads of all the departments where all the academic and examination affairs placed and discussed in every academic session. The resolutions adopted in that meeting are implemented in the college. Examination Committee, Prospectus Committee, Library Committee, Quotation Evaluation Committee, Construction Committee, Purchase Committee, Hostel Committee, etc. are .being involved in disseminating various activities in the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Curriculum Development | Curriculum is prepared and designed by Gauhati University. Some of the teachers of the college are the members of the curriculum preparation Board of studies of the University. College being affiliated to Gauhati University follows the curriculum provided by the university. The institution follows diverse steps to ensure effective delivery and transaction of the curriculum. The Academic calendar chalks out the curriculum and extracurricular activities of the college. Conventional mode of lecture is supplemented by seminars, special lectures, group discussions, field studies/visits, educational tours, project works, surveys etc to ensure a practical approach to the curriculum |
| Teaching and Learning | The foundation of any educational institution is based upon the teaching learning process. The Academic calendar includes the annual activities to be undertaken. Each Department compiles |

| | |
|---|---|
| | lesson plans for the academic year. Participative learning group discussions, seminars, project work, field trips, surveys, Personality development programmes are carried out. Extension activities of NSS, NCC are scheduled in the calendar and executed accordingly. To enrich their knowledge and experience teachers are encouraged to participate in various Short term courses, Refresher courses, Orientation Programmes, Faculty Development Programmes conducted by UGC Human Resource Development Centres of various universities across India. |
| Examination and Evaluation | Regarding the Examination and Evaluation matters the sessional and test examinations are conducted by the examination cell of the college. The concerned head of the department has been given free hand to conduct the sessional examination of major subject by the examination cell due to a small number of students. But for the general subject the sessional examination is conducted by the examination cell with support all the faculty members of the College. The College evaluates students through sessional examination processes. The final semester examinations are conducted by the affiliating university. Special tests are allowed for absentees on genuine grounds. The other tools of evaluating the students are class tests/surprise tests, student seminars, group discussions conducted by the departments. The marks obtained in the sessional tests are intimated to the students. The answer scripts are shown on demand so that the students can identify their mistakes and perk up their future performance. |
| Research and Development | Presently the scope for research and development in the college is limited. However, a Research and Development Cell has been constituted to take measures. The Research Committee looks into the formalities of applying for Minor Research Projects. The faculty is encouraged to engage in research work. Students of UG courses prepare project work in their final semesters which are generally related to curriculum as well as research studies. |
| Library, ICT and Physical Infrastructure / Instrumentation | The college has been using customized software namely online College |

| | |
|---|---|
| | Automation software powered by S.S. technologies for Admission of students, fee collection, to keep results of students in the database and for maintaining the accounts of the office. The software SOUL 2.0 (Integrated Library Management System) 2.0 (Released) Current Version 2.0 is used in the library. Library resources, particularly procurement of Books and Journals are done every year subject to the availability of funds and requirements of different departments. Catalogue facility is provided using computers in the library. Bar coding system is also available. |
| Human Resource Management | The college authority takes all the initiatives for the all-round development of the human resources. Every possible measure has been taken by the College for the welfare of the students. Motivational sessions are also arranged for students of all the streams. Job Training Programme are arranged for skilling students. Office staff is also consulted and discussion is held with them, listened to their grievances and all possible measures are taken within the limitations. The teaching faculties are recruited as per the UGC norms. Temporary or part time faculty members are appointed by the college as per the requirements of the department on a purely temporary basis. Teachers are encouraged to go for Orientation programmes, Refresher courses, Short term courses and to participate in seminars, workshops, conferences etc. Along with the teaching staff, the non teaching staff is also sent for professional development training. All faculty members are involved in different activities of the college. The institution sincerely works to prepare the students for their higher studies. The students are encouraged to participate in seminars, special lectures, extension activities of NSS and NCC, study trips etc. |
| Industry Interaction / Collaboration | North Gauhati College has an MOU with GNRC. It has a collaboration with Anundoram Borooah Institute of Language, Art and Culture (ABILAC) Centre, Assam and KKHSOU to facilitate the Internship by the students. The College has an Industrial Partnership |

| | with Eco Tourism Society of North East and Xavier Institute of Management Information Technology Guwahati, Assam. It has collaboration with Janakalyan Society Aaru Sangskritic Vidyalaya for doing cultural programme in local and outside Assam. |
|---|---|
| Admission of Students | Merit based admission into different classes/programmes are strictly followed by the admission committee of the college. The seat capacity, admission procedure and eligibility criteria are displayed in college website and notice boards well in advance of the date of admission. The college prospectus and forms are available online. Online admission is mandatory. A minimum cut off mark is given at the entry point. The Govt. reservation policy for ST, SC, OBC etc and Free admission to BPL students is also strictly followed. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | College prepares all its futuristic development plan through the College Governing Body. Campus development, renovation etc. are also planned and accordingly proposal is submitted to the RUSA, Assam. The College has initiated biometric attendance which is mandatory for teaching and non teaching staff. SOUL software is used for Library Automation. |
| Administration | The College management always takes active role in providing better facilities to all its faculties, support staff and students. For this, extra efforts have been taken to enhance physical facilities. During the last few years, the College has been witnessing in various fronts, expansion in every aspects, be it infrastructure, students enrolment, introduction of new certificate course, appointment of new faculties and other support Staff .On behalf of the Governing Body, the Principal has been playing pro-active role to facilitate all these activities. Signing of MoUs with different agencies for better upliftment of the students and introduction of new certificates courses was a major step for the college environment. Physical facilities enhancement, round the clock |

| | |
|---|---|
| | water supply through deep boring, clean drinking water facilities to the Hostel Boarders are provided under his initiative. The College authority is going to plan Solar Power installation system in the campus for continuous power supply. Sports and cultural activities are some Student support systems.The College takes active participation in data submission to AISHE portal in a timely manner. |
| Finance and Accounts | The college authority conducts regular audit of annual books of accounts. Receipt of admission fees is also completely online. The college administration uses www.finassam.in to upload the salaries of employees of the college. Salary of faculty members and staff is transferred directly to the bank account. E tender is notified as per the government guidelines for purchase of items. Payment for the work orders is done according to government guidelines. |
| Student Admission and Support | Admission process for the different programmes are through online process only. In this connection application forms and prospectus are available in the college website. Students have to pay the admission fees in completely online process. College allowed the BPL Students to take admission as per Govt. norms. |
| Examination | Students of the college fill up their examination forms at the GU portal. The examination cell in association with respective heads of the departments upload the sessional examination marks in the Gauhati University website portal. |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| 2017 | Ajit Chandra Deka | North Eastern Historical Association | UGC NERO | 135000 |
| | | View File | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| 2018 | Short term programme on 'Motivating Under graduate Students to acquire reading and writing Skills in English' | NIl | 14/02/2018 | 16/02/2018 | 42 | Nill |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| Short Term Course | 1 | 04/01/2018 | 10/01/2018 | 7 |
| Refresher Course | 1 | 18/12/2017 | 07/01/2018 | 21 |
| Orientation Programme | 1 | 01/06/2018 | 28/06/2018 | 28 |
| Orientation Programme | 1 | 25/07/2017 | 01/08/2017 | 7 |
| Workshop | 1 | 08/05/2018 | 12/05/2018 | 6 |
| Faculty Development Programme | 1 | 04/06/2018 | 10/06/2019 | 7 |
| Orientation Programme | 1 | 01/01/2018 | 28/01/2018 | 28 |
| Short Term Programme | 1 | 14/02/2018 | 16/02/2018 | 02 |
| Orientation Programme | 1 | 31/01/2018 | 28/02/2018 | 29 |
| Faculty Development Programme | 1 | 21/05/2018 | 27/05/2018 | 7 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| Nill | Nill | Nill | Nill |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| Group Insurance, Employees Welfare Fund, Short term loan facility are available for the staff of the institute. Health Checkup programmes, Yoga Camp are organized for the teaching staff. Faculty appointed prior to 2004 are eligible to pension benefits on retirement. Faculty appointed after 2004 are covered under new pension scheme(NPS). GPF, Gratuity and leave encashment are availed by retiring faculty as per university norms. Leave to teaching staff is given as per UGC guide line and Government of Assam. | For non teaching staff Group Insurance,Employees Welfare Fund, Short term loan facility is available for the staff of the institution. Non teaching staff appoint prior to 2004 are eligible to pension benefit on retirement. Similarly staff appointed after 2004 are covered under new pension scheme. GPF, Gratuity and leave encashment are availed by retiring non-teaching staff as per Assam Government norms. Leave to teaching staff is given as per Government of Assam rule, | Leave for absence from class is considered on special grounds. Quick processing of scholarship forms. Redressal of students' complaints. Retests allowed on considerate grounds. Students participation is encouraged in sports, cultural activity, NSS, NCC, Students Union, Annual students cultural function etc |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution appoints internal auditor to examine all financial and nonfinancial records of the year under review and incorporates their observations in the report which need clarification or explanation. The Principal asks respective departments, or UDA or the respective committees whosoever, he thinks is answerable, to provide satisfactory explanations. The responses to the audit queries are incorporated in the audit reply which is then forwarded to the internal auditor for preparing the final report. The Principal introduces checks and controls to prevent recurrence of irregularities, if any. In addition, the Government appoints external auditors on an annual basis which conducts an audit encompassing all areas. There has been no major audit issues so far and no seriousirregularities have surfaced in the external auditor's reports till date.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| Nil | 0 | NA |
| [View File](#) | | |

6.4.3 – Total corpus fund generated

| 572143 |
|---|

## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nill | Yes | IQAC |
| Administrative | No | Nill | No | Nill |

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No parent and teacher association is available in the college, but as the college is situated in the rural based area most of the faculties are direct contact with the parents. Some of the departments conduct interactions of teachers with parents.Parents are familiarized with the curriculum that is followed, the performance of their wards and the class attendance. Apart from these interactions teachers also communicate with parents over the phone.

### 6.5.3 – Development programmes for support staff (at least three)

Group Insurance, Employees Welfare Fund, Short term loan facility are available for the staff of the institution. Health Check-up programmes, Yoga Camp for the teaching, non teaching staff and students are held regularly. Staff appointments prior to 2004 are eligible for pension benefits on retirement. Staff appointed after 2004 are covered under New Pension Scheme(NPS). GPF, gratuity and leave encashment are availed by retiring faculty as per University norms. Leave to teaching and non teaching staff are given as per the guidelines of UGC and the Government of Assam.

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

a) Development of research facility in the College. b) Two spacious RCC rooms have been constructed. c) Online admission process is introduced.

### 6.5.5 – Internal Quality Assurance System Details

| | |
|---|---|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

### 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| 2017 | National Seminar on the topic "Status of Women in North East India : Issues and Challenges" | 13/10/2017 | 13/10/2017 | 14/10/2017 | 180 |
| 2018 | Anti tobacco campaign programme. | 31/05/2018 | 31/05/2018 | 31/05/2018 | 38 |

| 2018 | Short term programme on 'Motivating Undergraduate Students to acquire reading and writing Skills in English' | 14/02/2018 | 14/02/2018 | 14/02/2018 | 42 |

View File

# CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| International Women's Day (Time is now: Rural and urban activists transforming women's lives) | 08/03/2018 | 08/03/2018 | 73 | Nill |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| 1. Installation of LED lights 2. Use of eco-friendly electrical equipments 3. Proposing to establish a solar power plant to meet the energy requirement of the institution. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| Physical facilities | Yes | 3 |
| Ramp/Rails | Yes | 3 |
| Rest Rooms | Yes | 3 |
| Scribes for examination | Yes | 3 |
| Special skill development for differently abled students | Yes | 3 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|

| 2017 | 1 | 1 | 07/08/2017 | 1 | Tree Plantation Programme | Awareness Programme | 97 |
|-------|---|---|-------------|---|---------------------------|---------------------|-----|
| 2018 | 1 | 1 | 19/01/2018 | 1 | Cleanliness Programme | Awareness Programme | 55 |
| 2018 | 1 | 1 | 21/04/2018 | 1 | Health awareness Programme | Awareness Programme | 76 |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| Uttar Gauhati Mahavidyalaya Satro Ekota Xobhar Xonbidhan (Constitution of North Gauhati College Student's Union) | 04/09/2017 | The amended Constitution of North Gauhati College (NGC) Students Union was drafted by the Constitution Amendment Committee which was formed by the Governing Body of NGC comprising of its few Faculty members. It upholds values such as Equality, Fraternity and Integrity, lays down the principles to be followed by the students as members of NGC Community and specifies the rights, duties and codes of conduct. This legal document incorporates all the directives of the Supreme Court of India specially of Lyngdoh Commission regarding students attendance in the classes, their participation in various activities and election procedure of college Students Union. |
| Code of Conduct for Employee | Nill | The employee of the college follows the FRBM government service rule. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|----------|---------------|-------------|------------------------|
| Shram Daan Programme | 05/07/2017 | 11/07/2017 | 99 |
| Independence Day | 15/08/2017 | 15/08/2017 | 64 |

| Celebration of Gandhi Jayanti | 02/10/2017 | 02/10/2017 | 34 |
|---|---|---|---|
| Observance of National Unity Day | 31/10/2017 | 31/10/2017 | 58 |
| Republic day | 26/01/2018 | 26/01/2018 | 25 |
| Yoga and Meditation | 08/03/2018 | 08/03/2018 | 30 |
| Rally against Dowry Death | 19/03/2018 | 19/03/2018 | 67 |

View File

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Observes Environmental day on 5th June every year. 2. Conducted drawing competition on "The Environment" in collaboration with Eco-Club of the institution. 3. The active NSS cell and NCC unit of the Institution carry out plantation and cleanliness drives. 4. Initiatives are taken to reduce wastage in the science laboratories by implementing procedural changes such as use of microscale or scaled down procedures in experiments. 5. Effort to use the three Rs (Reduce, Reuse and Recycle) of waste management. 6. Distribution of saplings in the neighbourhood villages and among students is carried out on Environment day and other awareness programmes held in the College.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1) Cultural heritage promotion: A festive celebration of the culture and customs of different ethnic tribes of the locality is being carried out in the College in an unique and colourful one day programme every year since 2021. North Guwahati, is located in Kamrup District of Assam and is blessed in abundance by mother Nature and the mighty Brahmaputra flowing by this quiet and peaceful region has lured people of different castes, religions and tribes in embracing this place as their permanent settlement centuries back. This heterogenous legacy is being celebrated every year since 2001in the Tribal Cultural Festival , where the students of different cultural sects showcase their culture and tradition. Besides performing Bodo, Garo, Rabha, Tiwa dances and songs this conclave also tables events where dignitaries and researchers of different communities are invited for deliberation on pertinent aspects of culture and tradition. Cultural heritage is a gift to a society from the past. This type of ventures thus contribute in the preservation and promotion of the intangible memories, values, customs etc. of the past aiding in creation of stronger regional identities there by enriching the present generation. The first cultural meet was held on 21st Sep, 2001under the presidentship of Dr. Bhrigu Mohan Goswami, the then Head of the department of Assamese, North Gauhati College , a noted litterateur from Assam who is specially acclaimed for his insights into the Ojapali art form of Assam. The secretary of the first Tribal Sudents Association was Aaiti Basumatary and Lila Bodo was the president of that forum. UNESCO defines cultural heritage as the legacy of the physical artefacts and intangible attributes of a group or society that are inherited from past generation, maintained in the present and bestowed for the benefit of the future. Adhering to this proposition , North Gauhati College fraternity takes pride and solace in accepting the responsibility of promoting and propagating a healthy cultural exchange among the students of this new generation. 2) Catering to the academic growth and emotional needs of specially abled students: One can never consent to creep when one feels an impluse to soar Helen Keller The College has successfully taken up the responsibility of nurturing and mentoring three specially abled students. In a happy and healthy

environment of the College these students communicate and associate themselves with their peers not only by attending the regular classes set in the routine but also by participating actively in co- curricular activities held in the College. Their peers are seen helping them in reaching to the cIassrooms,washroom, canteen and even to the public transport station. The College routine is carefully prepared by accommodating their classes and labs downstairs. The teachers have regular and frequent interactions with them and pay special attention to their emotional and mental needs besides taking care of their academics by doing things like arranging of writers to write their exams, ensuring that they are coping well with their syllabi etc. Financial aid has also been provided by few teachers formally to the needy specially abled students. They are also encouraged to pursue their passion in the field of culture and one among these students, Hareswar Das have been reckoned state wide for his talent in singing. Another student Gitish Das is very popular among his peers and has anchored many programmes in the College. Bhanima is performing brilliantly in her semester exams and has an aim of cracking UPSC . Their attitude , sincerity and diligence have motivated their peers and probably chanting Helen Kellers words we can say Alone we can do so little together we can do so much. Thus, the College has adopted this noble cause of working for the needy, weak and vulnerable children of Sishugram and have set an example of love , compassion and commitment.

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
|---|
| http://www.northgauhaticollege.in/upload/bestpractices/1641813360.pdf |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Engaging in the service of academically and economically needy students of the locality The college welcomes students from neighbouring villages belonging to various ethnic communities and different religions. Students from these rich and diverse multi-ethnicsettlements mingle and a healthy sharing and exchange happens in the College campus naturally.Students seeking admission to the Institution are in average academically below average students. The faculty of the Institution handles the challenge of mentoring these socially disadvantaged students by providing the needed care and guidance.Mentoring of academically poor students is an opportunity received in shaping of human resource of the nation. The College being situated in a multi-cultural, multi -ethnic locality endows these students with the opportunity of carrying out their projects and dissertations securing information and statistics from the ethnically diverse neighbouring villages. The prospect of getting donations from the CSR funds of the Industries and Companies of the neighbouring industrial belt is a boon for the Institution. Another advantage enjoyed by the Institution is the academic advantage of having premier National Institutions like IITG (Indian Institute of Technology, Guwahati), NLU (National Law University and Judicial Academy, Assam) and research institutes like ABILAC (Anundoram Barooah Institute of Language, Art and Culture) in the neighbourhood, which paves the way for receiving mentorship and other academic support by the Institution, thereby benefiting the student community of the Institution. Thus, prioritising the needs of these academically needy students the College has laid its thrust on building a positive academic environment by using of the resources available( ethnically diverse population, academic hand holding of premier institutions, CSR funding etc.) Embracing this vision of bridging the academic and economic divide existing in the society the College fraternity engages meaningfully by commiting their effort with a missionary zeal for the upliftment and growth of the student community.

| Provide the weblink of the institution |
|:---:|
| http://www.northgauhaticollege.in/upload/miscellaneous/1642833912.pdf |

## 8.Future Plans of Actions for Next Academic Year

1. To introduce the new books and journals for up-gradation of library 2. To organise a training programme on the topic Tourist Escort in collaboration with Geography and Anthropology Department 3. To send the faculties to participate in short term course, orientation course and refresher courses. 4. To Upgrade the Physical Infrastructure, plan to construct two new RCC room for the benefits of the students. 5. Increasing collaboration with other institutions .